



TERMS OF REFERENCE

NEW ZEALAND CARDIAC SOCIETY CHARITABLE TRUST SUPPORT FOR CARDIOLOGY TRAINEE RESEARCH

Rationale

From 2019 the research requirements for advanced trainees in cardiology have increased. Trainees are required to undertake a more formal, better-quality research project than ever before. At the same time, the Cardiac Society Charitable Trust and the NZ Committee note that in 2019 there were no advanced trainees in the finalists for the Society's Young Investigator's Award.

The Society exists for the benefit of its members and, therefore, wishes to assist members who are advanced trainees in cardiology. While there are approximately 30 advanced trainees in New Zealand at any one time, they are not all attached to well-resourced university research units for their advanced training research. Even those that are attached to such units may benefit from an additional source of financial support for their research.

The overarching concept for research support for advanced trainees in cardiology is that it should be readily obtainable. Supervisors and trainees should not perceive that there are barriers to this and there should not be undue hardship in the application process. It is not anticipated that the award of up to \$2,500 will fully cover the incidental costs of research work to either the trainee's hospital or university department. The vision however, is that it should help if the trainee and supervisor can say to their host department that they can get some external funding towards incidental expenses, such as statistics support or disposable or incidental expenses, with the host department then also contributing.

Grant Criteria

- The grant can be for either basic science or clinical research. The work must be completed in New Zealand during advanced training in cardiology.
- Advanced trainees in cardiology who are members of the Cardiac Society are eligible to apply.
- Each application must name a supervisor who must be a member of the Cardiac Society in New Zealand.
- Either the trainee or the supervisor can write the application, but it needs to be signed by both.
- A goal of the research work must be to submit an abstract for the Young Investigator's Award of the Cardiac Society Charitable Trust, and to prepare a manuscript for presentation. It is accepted that not all projects will be successful in this regard, but at commencement, this must be a goal.
- Prospective research is encouraged. Retrospective case note reviews will also be granted funds if they explore an important clinical question. It is expected that they may require lower levels of funding depending on the nature of the project.

Application Process

Applications may be made at any time, and should be submitted to the Executive Officer by email to info@cardiacsociety.org.nz

Information Required in the Application for a Grant in Aid of Research

1. Personal Information

Your full name, qualifications, position, address, email and contact telephone numbers.

2. Title of the Project

3. Specific Objectives of the Project

Include one paragraph indicating briefly the specific objectives of the proposed research.

4. Subject Review

Include a brief background review of the problem, with references.

5. Method and Research Plans

Provide a brief description with references of how the problem is to be tackled, indicating experimental and statistical methods, animals etc. to be used, precautions to be taken and justifying the number of specimens, or animal and human subjects to be studied. Any feasibility considerations must be clearly addressed.

6. Potential Significance of Project

Indicate the potential significance of the project.

7. Research Site and Resources

Indicate location of research and available resources.

8. Assistance Required

Indicate the nature of the assistance requested with justification. Please detail the amounts required.

9. Assistance Available

Indicate such other assistance as is already, or may be, available for the project including financial assistance.

10. Duration of Project

Indicate the estimated time to be spent on the projects. The estimated duration of the project should be stated.

11. A Signed Administrative Agreement

Applications will be considered by a panel of nominated NZ Committee members. The panel's decisions are final, but feedback to applicants on study design may be provided.

Support for Cardiology Trainee Research Administrative Agreement

Name of Project:

Name of Applicant:

Signature of Applicant: _____

The Institution/Applicant understands and agrees the following terms:

- a. Research grants for the named project are 'up to' amounts and any not required to complete the project may not be claimed.
- b. A total grant claim from the institution/applicant to be addressed to The Cardiac Society Charitable Trust must provide evidence of expenditure that is consistent with the proposal, the project title and the trainee's name. (Note that grants by the Society's Charitable Trust do not attract GST)

The Trainee's Supervisor approves this application and agrees to supervise this research.

Print your name:

Supervisor

Date:

The Trainee's Institution agrees to and undertakes to support the research outlined in this application.

Print your name:

Signed (Institution Representative)

Date:

Institution Name: